



Online Safety Code of Conduct for Pupils

I understand I have the right to use the technology of the school to support my learning and gain access to the wonderful world wide web.

I have responsibilities which I will exercise when using the machines and the web.

1. I will only use IT in school for school purposes.
2. I will not try to contact any adult within the school without their agreement, or through any form of social media except those approved by the school.
3. I will keep my passwords to myself.
4. I will only use files, folders and websites that I have been advised to use.
5. I will make sure that I will be polite, responsible and sensible when communicating with others using IT.
6. I will only access the Internet when an adult is present and has given me permission.
7. I will not search for, save or send anything that could be unpleasant, upsetting or nasty.
8. I will only use my personal hand held / external devices (mobile phones) in school if I have permission.
8. I will not take or send images of anyone without permission.
9. If I accidentally find anything I am not happy with, I will turn off the screen and tell an adult immediately.
10. I will not give out my own details such as my name, phone number or address. I will not arrange to meet someone unless I tell a responsible adult and they come with me.
11. I will be responsible for my behaviour when using IT because I know these rules are to keep me safe.
12. When I am using the internet to find information, I should take care to check that the information that I access is accurate, as I understand that the work of others may not be truthful and may be a deliberate attempt to mislead me.
13. If I use pictures or words of others I should say where they come from.
14. I know that my use of IT can be checked and that my parent/carer will be contacted if the school is concerned and I do not follow the rules.

Name of Student / Pupil

Signature

Group / Class

Date

September 2018

We teach more than the curriculum...

Confidence • Curiosity • Creativity • Consideration • Commitment • Communication • Craftsmanship