



### **What is EExAT?**

EExAT, Early Excellence Assessment Tracker, is a new online assessment system developed by Early Excellence. It is designed to capture key moments of your child's learning and development, which then helps the teacher/key person to plan new experiences and activities for your child. EExAT is for children aged 0-5years and can be used in schools and settings (nurseries, pre-schools, children's centres and childminders).

### **What is the assessment for?**

Schools and settings, registered with Ofsted, are legally required to offer teaching and learning through a curriculum framework (called the EYFS) to assess children and to monitor the progress they are making in their learning and development. Assessment is part of everyday practice and the framework fully expects that this is completed in a sensitive way. Children are not formally 'tested'. Teachers make these assessments to understand the skills, knowledge and interests your child has and then use this to plan exciting and interesting activities supporting your child's growing developmental needs.



### **What is the EYFS?**

The EYFS stands for Early Years Foundation Stage. This is a national framework that sets the quality standards of care, learning and development for registered schools and settings (for children aged 0 to 5 years). All settings registered with Ofsted are required to follow the statutory requirements. For more information visit <http://www.foundationyears.org.uk/>

### **How will the teacher/key person complete the assessment?**

Your child's teacher/key person will complete the assessment by observing your child at play, when interacting with others and using any relevant information from you. The teacher/key person may write a note, take a photo or short video clip to help remember that significant moment. This is often referred to as 'evidence' and it is this information that the teacher/key person will use to help make their assessments.

### **What is meant by the word 'evidence'?**

Evidence is a term used by teachers/key persons to refer to either a photograph, a video clip or a written note. The teacher/key person collects this information and will refer to this when making assessments of your child's learning and development. The teacher/key person can share this 'evidence' with you and include this in your child's Learning Journal for you to see and comment on.

### **Can I see my child's assessments?**

These are not visible on the EExAT site but you are able to view the Learning Journal that captures all of the special moments. If you wish to discuss your child's Journal or assessments in more detail please arrange a time to discuss this with your child's teacher, they'd be happy to talk this through with you.

### **What is a Learning Journal?**

A Learning Journal is a special record of your child's journey of development during their time at the school/setting. It captures and celebrates some of the magical or significant moments throughout their early years development.



### **Can I add my own comments in the Learning Journal?**

Yes. Your child's teacher/key person would love to receive your comments. To add a comment you can do this in 2 ways:

1. Click 'View Evidence' on a piece of evidence and use the drop down box on the right-hand side of the page to select your child's name. A 'Comments' box will appear where you can add your comment, once finished press the 'Post Comment' button to publish your comment.
2. You can also add a comment on a Learning Journal page. You will see the comments box on the right-hand side of the page.

### **Can I send my own information to my child's teacher/key person?**

Yes. The teacher/key person would be pleased to receive photos or messages from you. Click on the 'submit evidence' button alongside your child's name, in the 'Your Children' section of the app or website. This will allow you to send a photo or message to your child's teacher/key person. They will then decide how best to use this information; perhaps to help make an assessment, perhaps to include this in the Learning Journal!

### **Can I print my child's learning journal?**

Yes you can. There is a button at the top of the Learning Journal page allowing you to print pages or the entire Journal. Please note, we would recommend you do this from a browser/desktop computer unless you can link your mobile device to a printer.

### **Can I view the Learning Journal on my phone?**

Yes you can choose to download the EExAT Parent App. to your phone or you can view the Learning Journal by logging into your EExAT account using a browser/desktop computer.

### **I have another child who attends another early years setting or school.**

#### **Can I see their Learning Journal too?**

Yes but only if that school/setting also uses EExAT. Speak to the teacher/keyperson and ask for the 'EExAT access code'. Log into your EExAT account and go to the 'Your Children' tab. On this page you will see a button 'Add Child', click on this and it will ask you to add the access code (your child's teacher/keyperson will be able to give you the code). You will then be able to view the Learning Journals for both of your children.

### **How can I help and support my child's learning and development at home?**

There are many ways in which you can help you child at home. Speak to your child's teacher/key person who will be able to give you lots of suggestions about things you can do.

### **I have forgotten my password! How do I reset this?**

If you have forgotten your password, there is a 'I've forgotten my password' link on the home page of EExAT. If you have persistent problems with this, please contact the technical team on 020 3637 3939. If you have a general enquiry about EExAT please see your child's teacher to discuss further.

### **Can I change my account details?**

Yes. Login to EEXAT.com and there is a tab at the top called 'Account'. You can change/update your account details here.



### **How does the tracker conform to Data Protection regulations?**

EExAT security set up/procedures:

- Encrypting all web traffic between users and EExAT using industry standard SSL encryption, used to protect sites as large as Paypal and Amazon
- Encrypting children's first and last names with industry-standard AES encryption so that children cannot easily be uniquely identified
- Storing encryption keys on a different server from where the data is stored
- Using one-time access tokens for accessing images or videos of children
- Hashing and salting user passwords so that they cannot be used on other sites
- Preventing common attacks such as SQL injection, cross-site scripting by sanitising all user input

### **What happens if my child leaves a setting/nursery that is using EExAT?**

If your child leaves a school or setting that is using EExAT their assessment information and Learning Journal will be 'archived' from the school system. This would mean that you will also be unable to access their Learning Journal. We would advise that you print a copy of the Learning Journal before the teacher/practitioner archives your child's details.

### **How do I comment on evidence or the Learning Journal page about my child?**

You can comment on any piece of evidence or a Learning Journal page that is shown in your parent view. Simply navigate to the piece of evidence or Learning Journal page and you will see a 'comments' box on the bottom right hand side. Make sure that your child is selected from the drop down above, then enter your comment in the box and press 'Post Comment' when you have finished.

### **Is there a place where I can see all the recent updates to my child's Journal?**

Yes. You will receive an email notification when there is an update for a child within your account. When you receive this email, login to EExAT and view the 'Recent Updates' button on the dashboard. You can click on 'View Journal' or 'View Evidence' to go to particular update.

### **Can stop getting email notifications from EExAT?**

Yes you can by going to the 'Account' sections and removing the tick in the box stating you want to 'Receive emails from EExAT regarding updates'. Please note this will mean you will not receive any email notifications from your child's school/setting regarding EExAT.

### **How can I help to ensure my data is secure within EExAT?**

EExAT conforms to many standard data protection standards, but all users can further help by choosing a secure password and not sharing this with others.

### **How do I get help?**

There are a number of FAQs where you may find the answer your questions. But should you have any technical questions or problems please call – 020 3637 3939 If you have any general questions about EExAT please see your child's teacher/key person who will be able to help.

### **Where do I download the EExAT Parents App from?**

The EExAT Parents App can be download from the Apple Store, Google Play Store or Microsoft App Store. Simply search for EExAT Parent App and download the relevant app to your device. Please be aware that there are two EExAT apps available, one specifically for teachers to use in school and a further app designed for parents.