

**Photographs/Video and Audio Recordings taken...**

(Please strike through any statements that **do not** apply.)

**(A) By a member of staff or authorised representative**

I consent to my child being photographed/videoed by a member of staff, or authorised representative, for the following purposes: -

- Display within the school e.g. 'What's been going on at Woodbridge Primary School?' board or as evidence of the school's work in curriculum portfolios
- In school or Suffolk County Council publications e.g. School Prospectus, newsletter
- To be sent for publication in a local newspaper or magazine e.g. East Anglian Daily Times, Suffolk Coastal and I understand that if my child's name is included it will be their first name only
- Video of a school performance to be used in school only
- Video of a school performance to be offered for sale to other parents
- To be placed on the school website (www.woodbridgeprimary.suffolk.sch.uk)
- Used on school's social media (E.g. Twitter)

**(B) By a professional photographer or authorised representative**

I consent to my child being photographed/videoed by a professional photographer, or authorised representative, who has been given permission by the school to take photographs/film for the following purposes: -

- Individual photograph of my child, which will be offered for sale to me only
- School, class or team photographs, to be offered for sale to other parents of the children in the group
- For publication in a local newspaper or publication e.g. East Anglian Daily Times, Suffolk Coastal and I understand that if my child's name is included it will be their first name only. (The press always ask to come and photograph children who have just started in our Reception class for 'First Class' supplement, or we may invite them to cover a Christmas Fair or school production etc.)
- For television purposes e.g. a documentary or the local news
- Video of a school performance to be offered for sale to other parents
- To be placed on the school website (www.woodbridgeprimary.suffolk.sch.uk) or used on school's social media (E.g. Twitter)

**(C) By other parents with the permission of the school**

I consent to my child being photographed/videoed by other parents who have been given permission by the school to take photographs or video for the following purposes: -

- To record events at the school for personal use only e.g. family album

**If you record still photographs or take video footage in school: -**

I understand that if I take still photographs or video footage in school, and those photographs or video footage contain images of other people's children, I must have the permission of those children's parent's or carer's prior to publishing the photographs or video footage on any digital or social media platform.

Parent/Carer Signature

Print name

Date



**APPLICATION FOR ADMISSION TO LITTLE WILLOWS NURSERY**

**Please read the following notes: -**

Little Willows Nursery is part of Woodbridge Primary School's Early Years Foundation Stage (EYFS)

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**Admission to this, or any other, nursery class does not guarantee a full-time place in school after the September following the child's 4th birthday. You will need to make an application through Suffolk County Council for your child to attend school on a full-time basis after this time.**

• Copies of the booklet Schools in Suffolk are available from all primary schools, as well as the three Area Offices. An application form for full-time education, and the closing date your application needs to be submitted by, is contained within the booklet. If you are unsure which area your preferred school is in please ask the school or telephone 0845 600 0981. This information can also be found online.

• For further details and online application for full-time education please see: -  
[www.suffolk.gov.uk/children-families-and-learning/schools/school-places/](http://www.suffolk.gov.uk/children-families-and-learning/schools/school-places/)

**About Nursery School Classes and Funding...**

Your child can stay in a nursery school class until the September following their 4th birthday.

**All children are entitled to free part-time early education from the beginning of the term following their 3rd birthday. The entitlement is for up to a maximum of 15 hours per week for 38 weeks of the year. The 15 free hours can be claimed for the morning or afternoon sessions but must be claimed at the beginning of each term. Funded hours are then fixed for the whole term and cannot be changed. You may be entitled to 30 hours free early years education, you will need to check your eligibility and apply through [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)**

**Application to Little Willows Nursery...**

Little Willows Nursery is open Monday – Friday from 08.50am to 3.30pm, during term time. (We also offer a breakfast club and after school clubs in Willow Garden Wrap Around). For more information about Little Willows Nursery & Willow Garden Wrap Around, please see our website [www.woodbridgeprimary.suffolk.sch.uk/](http://www.woodbridgeprimary.suffolk.sch.uk/)

To apply for a place at Little Willows Nursery please complete the details requested overleaf and bring the **completed form** to Woodbridge Primary School together with your child's **birth certificate**.

If you have any queries please do not hesitate to contact us, either by telephone or e-mail.

FOR OFFICE USE ONLY			
Birth certificate seen: (initial)	Yes.....	No.....	In catchment <input type="checkbox"/> Out of catchment <input type="checkbox"/>
Name:	Notes:		

*We teach more than the curriculum...*

**Child's Details** (please print)

First Name:	Last Name:	Preferred Name (if different):
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Date of Birth:	Male <input type="checkbox"/> Female <input type="checkbox"/>	Is he/she a 'Looked After' child? (In foster care or on a care order) Yes <input type="checkbox"/> No <input type="checkbox"/>
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Siblings in school? Yes* <input type="checkbox"/> No <input type="checkbox"/>  *(if yes) Name _____ Year Group _____	Please name any other pre-schools your child is/will be attending: _____ No. of hrs _____  No. of funded hours claimed at this setting _____
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Home Address:   Postcode:	Name and address of GP:   Telephone Number:
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Any dietary requirements, allergies and/or medical conditions?

**Parents/Carers Details** (please print)

Full Name (including Title):  Date of Birth: Relationship to child: Address if different from child:  Daytime contact number:  Mobile:  E-mail address:  Parental responsibility (please tick) <input type="checkbox"/>	Full Name (i Date of Birth: Relationship to child: Address if different from child:  Daytime contact number:  Mobile:  E-mail address:  Parental responsibility (please tick) <input type="checkbox"/>
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**My child would like to attend Little Willows Nursery on** (please tick)...

	Mon	Tue	Wed	Thu	Fri
Morning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch-time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Emergency Contacts** (please print)

Full Name (including Title):	Full Name (including Title)
Date of Birth:	Date of Birth:
Relationship to child:	Relationship to child:
Address if different from child:	Address if different from child:
Daytime contact number:	Daytime contact number:
Mobile:	Mobile:
E-mail address:	E-mail address:

**Additional Information** (if there is any information that you would like to give us about your child or your family situation please do so here)

**Declaration**

The above information is true to the best of my knowledge and belief. I understand that if a place is offered on the basis of any false information given by me, the place can be withdrawn at any time.

**I authorise the school to claim for the sessions indicated.**

**Please tick box to confirm that you have read and understood the terms and conditions for Little Willows Nursery. See <http://www.woodbridgeprimary.suffolk.sch.uk/05Parents/Willow/Nursery/10Terms.html>**

Parent/Carer Signature

Print name

Date

Please read and complete the photograph/video and audio recording permissions overleaf.../